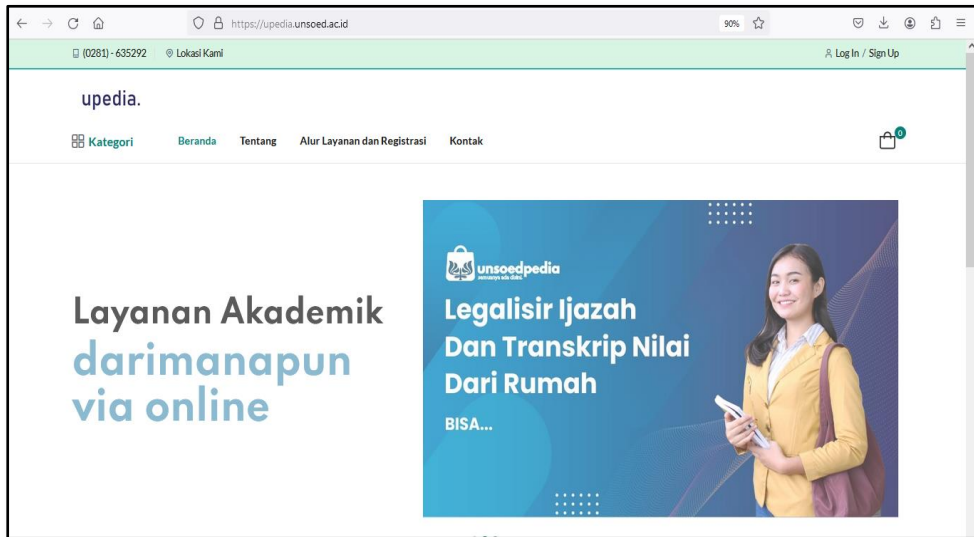


PANDUAN MEMBUAT AKUN (*SIGN UP*) UPEDIA

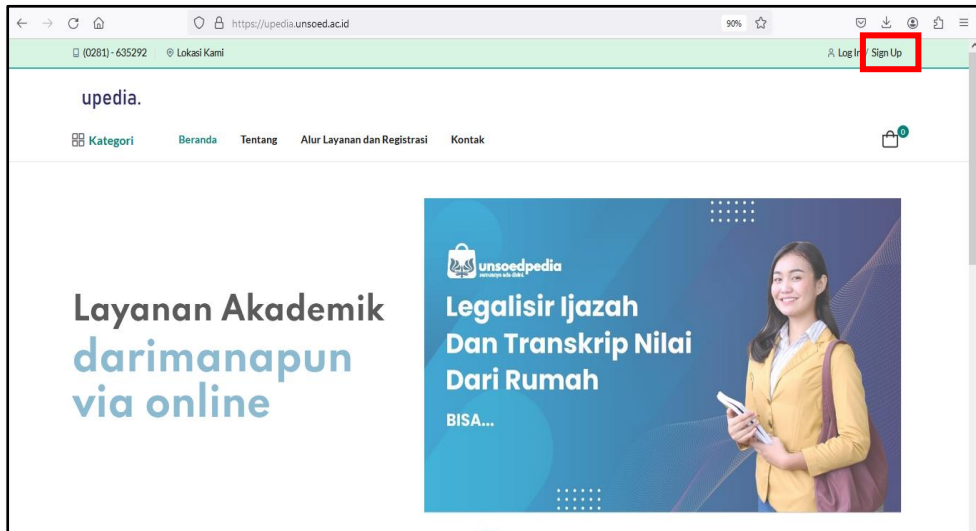


**UNIT LAYANAN TERPADU
UNIVERSITAS JENDERAL SOEDIRMAN**

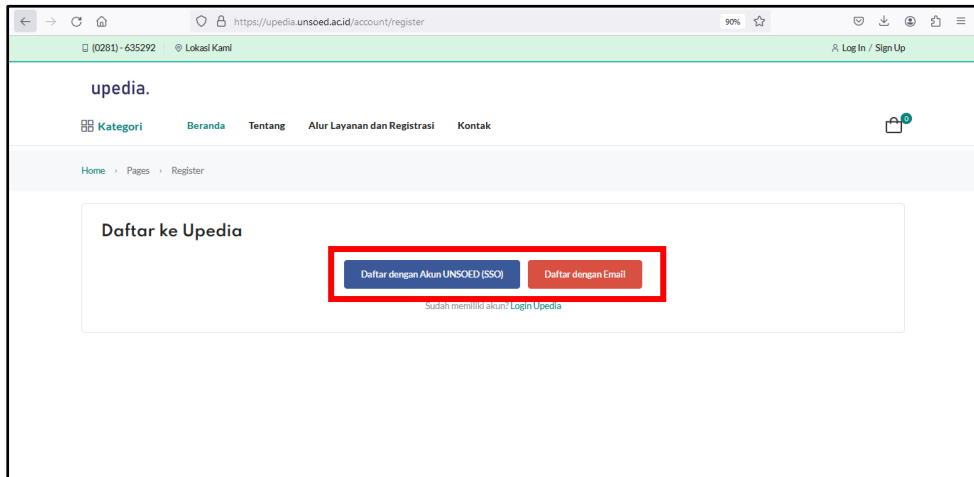
1. Membuka laman Upedia <https://upedia.unsoed.ac.id/>



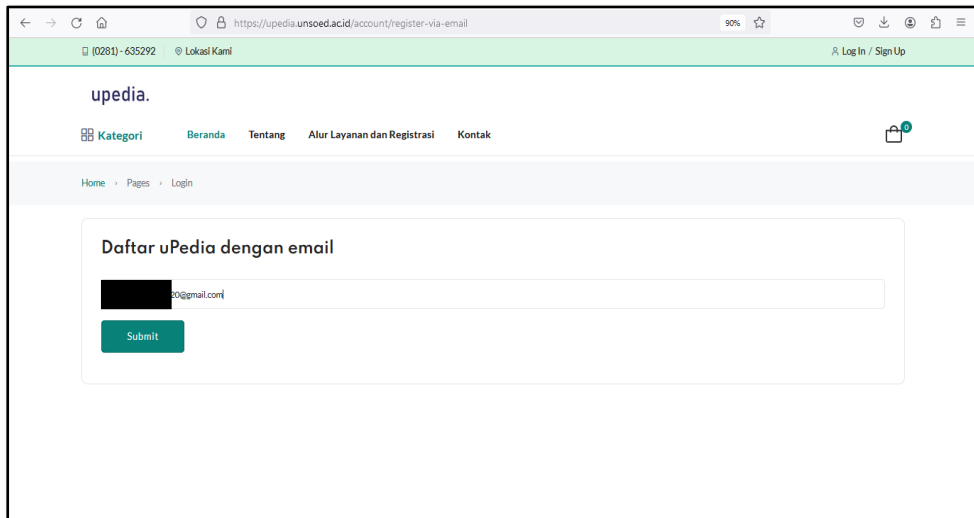
2. Klik Sign Up



- Pilih tombol “Daftar dengan Akun UNSOED (SSO)” bagi yang memiliki akun UNSOED atau pilih tombol “Daftar dengan email” bagi yang tidak memiliki akun UNSOED.

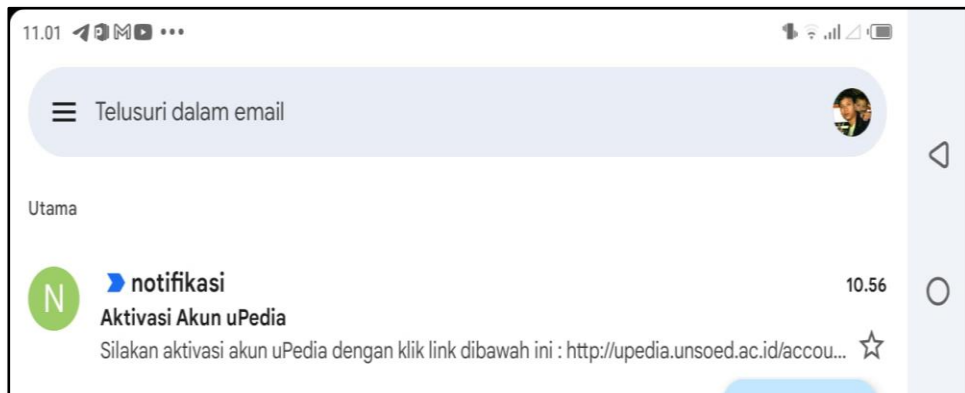


4. Silakan mengisi alamat email yang masih aktif selanjutnya klik tombol “Submit”

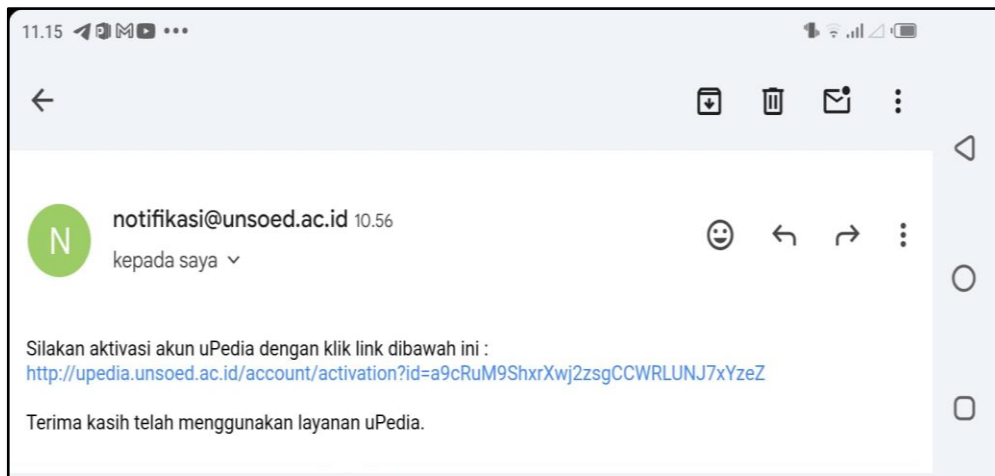


The screenshot shows a web browser window with the URL <https://upedia.unsoed.ac.id/account/register-via-email>. The page header includes the logo "upedia." and navigation links: "Kategori", "Beranda", "Tentang", "Alur Layanan dan Registrasi", and "Kontak". A shopping cart icon with a notification badge is visible in the top right. Below the header, there is a breadcrumb trail: "Home > Pages > Login". The main content area features a registration form titled "Daftar uPedia dengan email". The form contains a single text input field with the placeholder text "so@gmail.com" and a green "Submit" button below it.

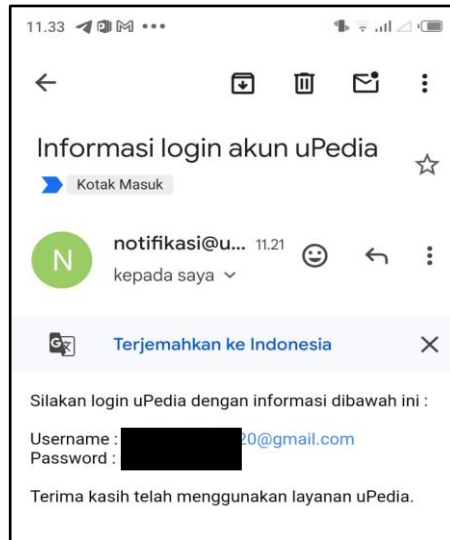
5. Membuka email aktif untuk melihat email notifikasi dari aplikasi Upedia



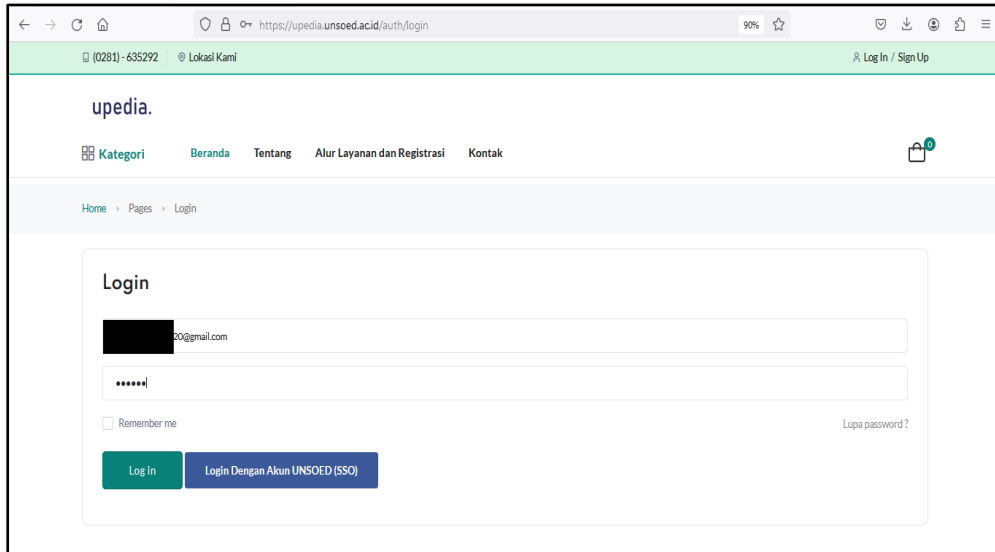
6. Klik *link* aktivasi akun Upedia yang berwarna biru



7. Anda mendapatkan akun (username dan password) untuk Log in ke Upedia



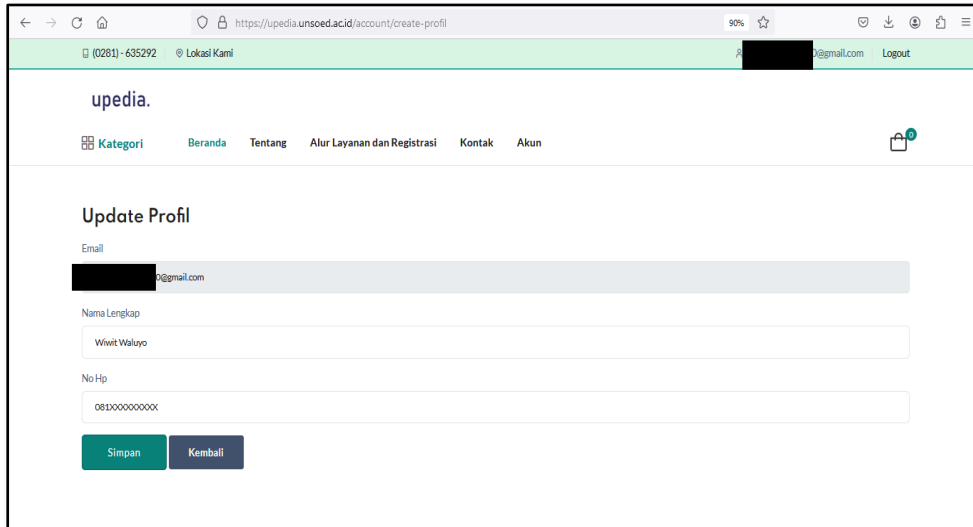
8. Silakan Log in pada aplikasi Upedia



The screenshot shows a web browser window with the URL `https://upedia.unsoed.ac.id/auth/login`. The page header includes the phone number `(0281) - 635292`, the location `Lokasi Kami`, and a `Log In / Sign Up` link. The main content area features the `upedia.` logo and a navigation menu with `Kategori`, `Beranda`, `Tentang`, `Alur Layanan dan Registrasi`, and `Kontak`. A breadcrumb trail shows `Home > Pages > Login`. The login form is titled `Login` and contains the following elements:

- A text input field for the email address, containing `...@gmail.com`.
- A password input field with masked characters `.....`.
- A checkbox labeled `Remember me`.
- A `Lupa password?` link.
- Two buttons: `Log In` (green) and `Login Dengan Akun UNSOED (SSO)` (blue).

9. Update data profil selanjutnya klik “Simpan”



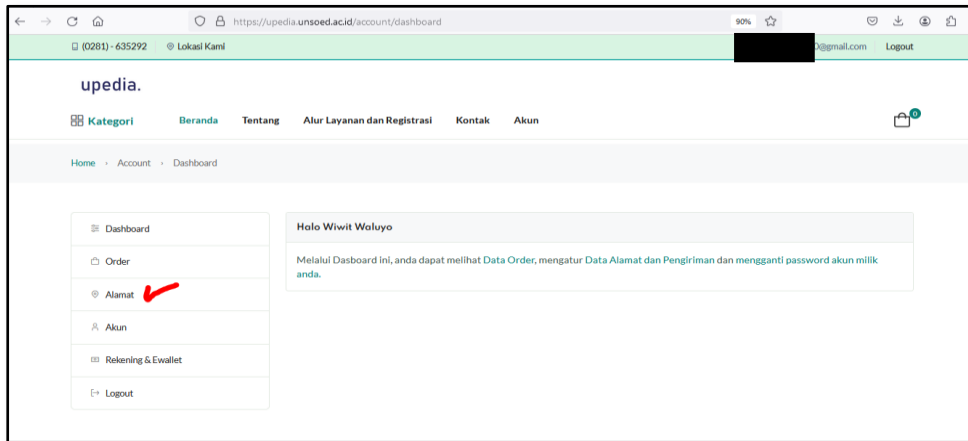
The screenshot shows a web browser window with the URL <https://upedia.unsoed.ac.id/account/create-profil>. The page title is "upedia." and the navigation menu includes "Kategori", "Beranda", "Tentang", "Alur Layanan dan Registrasi", "Kontak", and "Akun". The main heading is "Update Profil".

The form contains the following fields:

- Email: [Redacted]@gmail.com
- Nama Lengkap: Wwvit Waluyo
- No Hp: 081XXXXXXXX

At the bottom of the form, there are two buttons: "Simpan" (Save) and "Kembali" (Back).

10. Selanjutnya lengkapi data-data lain pada profil seperti "Alamat"



11. Selanjutnya Anda dapat melakukan order layanan Upedia.